TETAF General Meeting Conference Call
Wednesday, March 02, 2016, at 10:00a.m. CDT
Meeting Minutes

1. **Welcome and Call to Order**
   The conference call meeting was called to order by Jorie Klein at 10:01 a.m.

2. **Board Member Roll Call**– Jorie Klein/Dinah Welsh

Present:	Absent:
Scott Christopher	Brian Eastridge
Courtney Edwards	Robin Garza
Lisa Hutchison	Jim Parisi
Jorie Klein	Lisa Price
Craig Rhyne	Ricky Reeves
Kathy Rodgers	Robert Saunders
Lori Vinson	Shae Watson
	Dudley Wait

   A Quorum is not established at the opening of the meeting.
   Dinah Welsh and Brenda Putz were also in attendance.
   A representative from the Department of State Health Services (Jane Guerrero) was present on-the-call.
   Mr. Brett Dodwell was present and representing the Texas Trauma Coordinator's Forum.

3. **RAC Role Call** – Jorie Klein

P	**RAC A**	**P**	**RAC I**	A	RAC P
P	**RAC B**	**P**	**RAC J**	**P**	**RAC Q**
A	RAC C	**P**	**RAC K**	**P**	**RAC R**
A	RAC D	**P**	**RAC L**	A	RAC S
P	**RAC E**	A	RAC M	A	RAC T
P	**RAC F**	**P**	**RAC N**	**P**	**RAC U**
A	RAC G	**P**	**RAC O**	**P**	**RAC V**
P	**RAC H**				

4. **Division Reports (Brenda Putz)**
   - Acute Care – Lisa Hutchison was present to provide the report. Ms. Hutchison announced that there are two Stroke surveys scheduled in March 2016. She reported that other applications have been received for initial stroke center survey. The division continues its work with the Cardiovascular and Stroke Council, with particular attention on preventive measures projects. Ms. Hutchison stated that if a facility or individual needs assistance with Stroke Center development, please call division members.
   - EMS – Robert Saunders was unable to attend the meeting. No report was provided.

- Education – Brenda Putz provided the report in Courtney Edward's absence. Brenda Putz reported that the Hospital Data Management course was presented last week and proved to be a very successful program. Course Coordinators and presenters identified several opportunities during the presentation to make future courses even better. Ms. Putz announced that the EMS Data Course is scheduled for June 15th in Temple. Ms. Putz informed the Board that TETAF is assisting RAC-A put together a trauma conference scheduled for April 28, 2016.
- Injury Prevention – Robin Garza was unable to attend the meeting. No report was provided.
- Pediatrics – Lori Vinson was present to provide the report. Ms. Vinson announced that the division continues its work with the EMS-Children to develop a process Pediatric categorization in Texas. Ms. Putz commented that TETAF personnel will re-engage in assisting with this project after the focus on neonatal survey process development is completed.
- RAC – Shae Watson was unable to attend the meeting. Darrell Pile recommends appointing an interim Chair for the division during Ms. Watson's absence. Mr. Pile will discuss this with Ms. Watson.
- Trauma – Lisa Price was unable to attend the meeting. Brenda Putz announced that the burn injury guidelines document has been completed and approved. The document will be placed on the TETAF website for reference.

5. **TETAF Update**– Dinah Welsh

- Legislative Update

  Ms. Welsh opened by giving a review of the state election outcomes from yesterday. She specifically named the outcomes for Debbie Reynolds, Joe Straus, Charlie Geren and Troy Fraser. Ms. Welsh stated that the election outcomes begin to paint the political landscape of what TETAF will have to work with moving forward, and in the wake of the results of the Interim Study on Trauma and EMS. The Board was informed that TETAF is creating data/information sheets to share with the RAC leadership and to distribute to legislative members sitting on the joint interim study. Ms. Welsh said TETAF is attempting to put together a 1-day (April?) TETAF meeting to establish primary legislative initiatives. She stressed that anyone interested in providing input on this subject is encouraged to attend this meeting. Ms. Welsh announced that the Interim Study hearings are not likely until after April. Darrell Pile asked if there will be invited testimony. Ms. Welsh stated that there would be invited testimony. Scott Christopher commented that he has already discussed the possibility of invited testimony during his recent visit with Rep. Trent Ashby. Mr. Pile acknowledged that invited testimony is very beneficial and provides for the opportunity to answer questions. Ms. Welsh announced that if anyone needs assistance to determine which legislator they need to meet with, please contact her and she will supply names for your area. She added that members of Public Health and Appropriations committees are prime targets. The Board was informed that the slow-down in the oil/gas industry may make funding determinations in the next legislative session challenging.

- Texas TQIP Update

  Ms. Welsh announced the program Medical Director will be a co-directorship by Dr. Charles Bayouth and Dr. Raj Gahndi. The Administrative Coordinator position has been filled by Mr. Terry Valentino. Ms. Welsh commented on the wealth of knowledge and leadership skills these individual will provide to the program. She stated that TETAF will begin to orient these individuals to the work, accomplishment, needs and goals of the Texas TQIP project. Terry Valentino expressed his excitement to be selected to work on this project, and for the anticipated benefits to the trauma patient/system from TQIP. He acknowledged that there remains some foundational work to complete. Dr. Craig Rhyne commented that he was able to visit with Dr. Todd Maxson during a conference last week. He reported that Dr. Maxson expressed that he is extremely excited about Texas TQIP, and commented through American College of Surgeon venues. Dr. Rhyne noted that this was "good national press" for Texas Trauma System development and maturation.

- TETAF Board Restructure Update
  Ms. Welsh announced that Dr. Brian Eastridge continues working diligently to pull the restructure workgroup back together. She stated that they are targeting a focused conference call soon. The Board was reminded of the many distractions to the restructuring efforts, but Ms. Welsh noted that the TETAF Board and personnel will focus and move this forward.
  - Darrell Pile commented that there is urgency for the workgroup to meet. He suggested a meeting site in San Antonio to accommodate Dr. Eastridge. Mr. Pile shared concerns that he is hearing about TETAF Board members receiving compensation without disclosure (i.e. surveyor ability to vote on things that impact them positively at a personal level). He noted that his concern is that if something were to go bad it could impact the TETAF Board members and the RACs. He stressed that full disclosures must be made.

- Pre-Survey Questionnaire Update (Brenda Putz)
  Ms. Putz announced that the questionnaire document has been completed. The instrument has been tested by a Trauma program from the San Antonio region. Ms. Putz stated that there will be some small revisions in process, then a process description document will be created with the assistance of DSHS staff.

- NICU Survey Process Update
  The Board was informed that Ms. Holly White has been selected as the TETAF Perinatal Project Manager. Ms. Welsh added that Ms. White has a wealth of experience and is familiar with RACs, Trauma and emergency healthcare systems, and neonatal medicine. Ms. Welsh stressed that RACs need to reach out to other RACs on how they have embraced the neonatal group into their meetings / organizations.

6. **Treasurer's Report – Jim Parisi / Dinah Welsh**
   Jim Parisi was unable to attend the meeting. This report will be deferred to the April meeting.

7. **Secretary's Report – Scott Christopher**
   Mr. Christopher stated that the draft minutes for the February 2016 meeting are not completed to a stage for distribution and review at this time. He requested that the February 2016 and March 2016 meeting minutes be reviewed/approved during the April meeting. There was no opposition.

8. **Open Discussion**
   - Department of State Health Services (DSHS) Comments
     - Jane Guerrero announced that a Neonatal Coordinator position has been posted at DSHS.
     - Ms. Guerrero stated that it was determined during a meeting last week that RACs can use some of their Tobacco monies to assist with Neonatal development. She pointed out that the next Tobacco contracts will specifically address this allowance.
     - Ms. Guerrero said the various rule revisions remain in the DSHS internal process, and she commented that DSHS is targeting for May implementation date. She stressed that the rules support that a component of the neonatal designation process is that the agency demonstrates RAC participation. Ms. Guerrero noted that just paying dues and submitting data to the RAC does not meet the DSHS definition for RAC participation. Mary Ann Conteres requested further clarification on the DSHS definition for RAC participation. Ms. Guerrero responded saying that the agency is meeting attendance requirements and is demonstrating engagement with other facilities within the region. Ms. Guerrero commented that RAC leadership and structure will be very beneficial for the neonatal group.
     - Jorie Klein asked about recent HHSC email sent out. Ms. Guerrero said the transition process is beginning to show how organizational structure … i.e. Regulatory vs. Public Health. She states

that EMS/Trauma will be in the Public Health leg of the organizational chart, which is felt to be a god thing for providers / stakeholders. She stated that Kathy Perkins will likely discuss this in more detail at the May GETAC meetings.

  - Ms. Guerrero announced that she sent out clarification on questions raised at the last RAC Chair meeting via email earlier today for the RACS to discuss and disseminate.

- Ms. Klein noted that at the February GETAC Trauma Systems Subcommittee meeting Dr. Gahndi requested all RACs complete the trauma center need worksheet. Ms. Klein asked for everyone to complete this request. She commented that this data could be very useful in next legislative session.
- Ms. Klein stated that at the February GETAC Registry workgroup meeting it was asked what reports the RACs would routinely desire. Ms. Klein asked all the RACs to respond to this request.
- Ms. Klein announced that the initial Stop the Bleed course was presented during the February GETAC week. She asked that if a course is presented to please keep a sign-in list of those attending. She stated this data will be uploaded later to measure how many people have been trained.

9. **March Action Items -**
   - There were no additional items identified as requiring action.

10. **Next Meetings – Dinah Welsh reviewed the future meetings.**
    - TETAF General meeting (Conference Call) – April 6, 2016 @ 10am.

11. **Priorities for Next Meeting** – No Discussion

12. **Adjournment**
    The meeting was adjourned by Dinah Welsh at 10:58 a.m.

Minutes Recorded by:
Scott Christopher, Secretary